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WASHINGTON, D.C. 20544

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Chief

Defender Services Division

April 19, 2002

MEMORANDUM TO ALL CLERKS, UNITED STATES DISTRICT COURTS

SUBJECT: Change of Dates for "Advanced Trial Skills Workshop" (**ACTION REQUESTED**)

This is to notify you of a change of dates for the "Advanced Trial Skills Workshop", presented by the Administrative Office of the U.S. Courts, Defender Services Division Training Branch. The workshop was originally scheduled to be held at the Peabody Hotel in Memphis, Tennessee on June 6-8, 2002. **It will now be held the following week, June 13-15, 2002, at the Peabody Hotel.** The dates have been changed because the Tyson-Lewis heavyweight boxing match has been scheduled for June 8 in Memphis, which has reduced the availability of hotel rooms, transportation, and other services required for the workshop.

We are not requesting that you do a mailing or other mass communication to the members of your panel. However, if the information about the original dates was posted on a bulletin board, web site or other location, please update that information with the new dates, and make the attached registration form available to any panel attorney who expresses interest in attending the workshop.

Members of your district's CJA panel interested in attending this workshop, should complete the attached registration form and fax it to our office. Once we receive the registration form details about the event (including the draft schedule and hotel information) will be provided to the registrant.

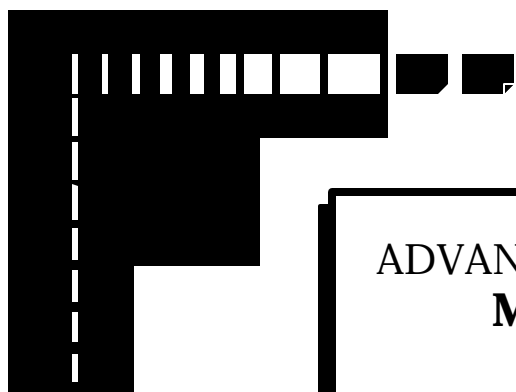
If you have any questions about the logistics of the program, please call Karen Harris at (800) 788-9908, Ext. 2905. For substantive information, please call Andrea Taylor at (800) 788-9908, Ext. 2908.


Sigmund Adams

Chief, Defender Services Training Branch

Attachment

cc: Circuit Executives (w/attachment)
District Court Executives (w/attachment)



**ADVANCED TRIAL SKILLS WORKSHOP
MEMPHIS, TENNESSEE
JUNE 13 - 15, 2002**

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I WILL ATTEND "

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NAME:

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DISTRICT:

TELEPHONE

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**Please fax this form to
Defender Services Division Training Branch
FAX: (202) 502-2911**

